

TECHNOLOGY EDUCATION

COMPUTER TECHNOLOGY I

1/2 Credit

This one semester course is designed to introduce students to the Windows 2000 operating system and various generalized software applications. This course will introduce/review keyboarding skills and techniques using the touch method. The course also introduces computer terminology, the disk operating system, word processing, electronic spreadsheets, database creation and presentation software. This course meets the graduation requirement for computer proficiency.

COMPUTER TECHNOLOGY II

1/2 Credit

This one-semester course is a continuation of the fundamentals of word processing, electronic spreadsheets, database and presentation software learned in Computer Technology I.

Prerequisite: Successful completion of Computer Technology I.

YEARBOOK

1 Credit

This course will provide students with instruction in basic principles of layout, design, photography and marketing. Students will produce and sell the school yearbook, which chronicles the events of the school year.

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